



**Lao Video Productions**  
**Photography and Videography**  
**Contract ( [WWW.LaoVideo.com](http://WWW.LaoVideo.com) )**

LVP (hereinafter "LVP: Lao Video Productions Inc.") has been selected to video-tape the Wedding or an Event of:

**Event Name:** \_\_\_\_\_

**Description and Date:** \_\_\_\_\_

"OR"

**The Wedding of:**

\_\_\_\_\_ and \_\_\_\_\_  
 name of groom name of bride  
 on \_\_\_\_\_, in \_\_\_\_\_  
 day/month/year city and state

**Client's Contact Information**

\_\_\_\_\_  
 Mailing Address  
 \_\_\_\_\_  
 Phone Number Email

**Terms and conditions. NOTE: All Payments Due Before Event Date: Late charge 15% of remaining balance applies plus every 7 days cycle.**

1. **Assigns/ Substitutes.** In the event of illness or any reason outside the control of LVP productions, inc., OTC reserves the right to substitute videographer of equal or greater qualifications, subject to acceptance by the Client prior to the event, to fulfill the obligations of this Agreement. If the Client declines the substitute videographer, the Client may instead terminate this Agreement and receive a full refund of all monies paid.
2. **Production & Editorial Control** - LVP is granted full production and editorial control by the client regarding all aspects of the production and post-production services for this event. In the case a particular segment of the event is either not recorded, or not part of the edited master tape, it is at the sole discretion of LVP, inc. as the exclusive producer of the event recording.

**3. Additional Charges** - if something occurred at the event that the client does not want to appear on the DVD, the Client must instruct LVP prior to the commencement of the editing process. Editing done after the video has been delivered to the client, will be charged for re-editing at current rate of \$100 per hour for editing and labor.

**4. EXCLUSIVE RIGHTS** - it is understood that LVP is the exclusive official videographer retained to perform the services requested on this contract. Guest and Family members may videotape the event, however LVP will have the first choice of camera locations. Other videographer may not use lights or wireless microphones without LVP's consent, and may not interfere with LVP personnel and will be instructed by client not to be in LVP's camera view. LVP will work closely with and cooperate with the wedding photographer.

**5. DELIVERY and MODIFICATION** - No part of any order will be delivered until balance is paid in full. Once the product is released and published, there will be no modification or adjustment to the videos or photos without extra fee. There will be no modification or adjustment of any kind after **7 days** of the released product.

**6. POSTPONEMENT/CANCELLATION** - In the event of a postponement or cancellation of the affair/contract the retainer and deposits paid are forfeited and not refundable. The Client shall be responsible for paying the full balance if he/she cancels the scheduled services without giving LVP a minimum of 4 weeks (1 month) written notice prior to service date. Such notice must be delivered to LVP via certified or registered mail.

**7. WARRANTIES/LIMITATION OF LIABILITY** - LVP makes no warranties express or implied, in regard to aesthetic qualities of completed video. While LVP will take utmost care to produce a DVD of outstanding quality, we will not be held responsible for lack of video documentation due to circumstances beyond our control, including but not limited to absence of necessary individuals, unforeseen power failure, equipment malfunction, and defective tape stock or client misuse of equipment. If filming is prevented due to such occurrences, all monies paid will be refunded minus tape, and other miscellaneous charges.

**8. SECURING SITE REGULATIONS** - It is the sole responsibility of the client to secure permission of the church, synagogue, or other site officials to film the ceremony and negotiate any modifications to their regulations. LVP will abide by the site's rule regarding placement at the event. Denial of access to LVP by location staff or administration does not constitute grounds for a refund, and may affect the overall quality of the finished video.

**9. RETENTION OF MASTER TAPES & REPRODUCTION** - LVP owns and will retain all cameras and edited Masters of wedding/Reception, and reserves the right to use any part of the Master Tapes for Marketing/promotional purposes. After 1 year, the master videotapes are available for sale to you at a price to be decided later by LVP. The video is strictly produced for the client's private home use ONLY. Any duplication or broadcast (including internet use) without written consent of LVP is strictly prohibited.

**10. SPECIAL COVERAGE AND RIGHTS:** If you have any specific video needs, you must clarify them in section titled "special request" provided below in this contract. Otherwise, LVP will apply their best judgment and creative license to the production. By this contract between \_\_\_\_\_, the Client(s) and LVP, the Videographer, it is mutually agreed that the videographer shall supply the services and good specified in this agreement, and that the client shall pay the price agreed upon of \$ \_\_\_\_\_ for the \_\_\_\_\_ **package** as described on LVP's website or brochures. A **non-refundable** retainer fee of fifty percents of the final bill is required at the time of booking, and will be applied to the final bill. The initial retainer is made to secure the date for LVP's services. It is guaranteed that LVP will not book someone else in your time slot for contracted services. The balance of \$ \_\_\_\_\_ is to be **paid in full prior to the day of the event. 15% late fee** charge of the total price applies if not paid in full on contract due date or event date and for every 7 calendar days cycle thereafter.

**No part of this contract is to be modified in any way. LVP is not responsible for any damages to the property or the injury at the event, directly or indirectly, caused by LVP (Lao Video Productions) crews or equipments.**

By signing this agreement, you certify that you have read this contract and understand your obligations.

**CLIENT SIGNED** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**CLIENT SIGNED** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**LVP:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**Special Coverage Request** \_\_\_\_\_

**Note:**

### Photography Options Sheet

<input type="checkbox"/> 2 Hours. Photography	\$ 600.00	_____
<input type="checkbox"/> 4 Hours Photography	\$ 800.00	_____
<input type="checkbox"/> 6 Hours Photography	\$ 1100.00	_____
<input type="checkbox"/> 8 Hours Photography	\$ 1400.00	_____
<input type="checkbox"/> 360 – 4” X 6” Standard Prints with Album	\$ 110.00	_____
<input type="checkbox"/> 30 – 8” X 10” Photo in an <i>Album*</i>	\$ 350.00	_____
<input type="checkbox"/> 40 – 11” X 14” Photo in an <i>Album*</i>	\$ 600.00	_____
<input type="checkbox"/> 40 – 12” X 17” Photo in an <i>Album*</i>	\$ 1100.00	_____
<input type="checkbox"/> On Site 4” X 6” Prints <b>without</b> holder	\$ 3.00 Each.	_____
<input type="checkbox"/> On Site 4” X 6” Prints <b>with</b> holder	\$ 4.00 Each.	_____
<input type="checkbox"/> On Site 5” X 7” Prints <b>without</b> holder	\$ 5.00 Each.	_____
<input type="checkbox"/> On Site 5” X 7” Prints <b>with</b> holder	\$ 7.00 Each.	_____
<input type="checkbox"/> On Site 8” X 10” Prints <b>without</b> holder	\$ 12.00 Each.	_____
<input type="checkbox"/> On Site 8” X 10” Prints <b>with</b> holder	\$ 15.00 Each.	_____
<input type="checkbox"/> Add 1 extra photographer	\$ 125.00 / hour	_____
<input type="checkbox"/> On location photography includes travel <i>time**</i>	\$ 200.00 / hour	_____
<input type="checkbox"/> Photo Studio <i>rental.***</i>	\$ 300.00 / 6 hours	_____
<b><u>Total:</u></b>	<b>\$</b>	_____

All photos taken will be delivered in a CD or DVD with unlimited photo-takes.

**Best** photos are chosen to print for the album.

**On site** photo prints are done using Sony photo-prints with lab quality paper.

\* ***Touched up Photos.***

\*\* ***Travel time up to 30 miles from zip code 92126.***

\*\*\* ***Rental price subject to change without notice and subject to availability.***

## Photography Packages

### Standard Wedding Photography Package A: \$ 1500.00:

- Covers Morning ceremony. Up to 2 hours.
- Covers Evening reception. Up to 4 hours.
- Up to 1000 digital photo-takes and deliver on CD-Rom or DVD disc.
- Includes 4" X 6" (200) print-outs of photos taken at the wedding with photo folders.
  - Add \$300.00 for each-100 additional photo-takes.
  - Additional photographer: \$ 200.00
- Additional time per photographer: \$ 150.00 / hour.

### Wedding Photography Package B: \$ 1900.00

- This includes day time attendance and evening reception attendance
- Covers Morning ceremony. Up to 2 hours.
  - Covers Evening reception. Up to 6 hours.
  - Up to 1500 digital photo-takes and deliver on CD-Rom or DVD disc.
  - Up to (250) 4"X 6" Instant prints with folder at the reception.
    - Add \$300.00 for each-100 additional photo-takes.
    - Additional photographer: \$ 200.00
  - Additional time per photographer: \$ 150.00 / hour.

### Unlimited Wedding Photography Coverage C: \$3,850

- Up to 10 Hours of same day event coverage.  
Unlimited Photo Takes / Best 600 ( 4 X 6 ) prints in (3) photo albums  
All photographs and engagement photography session  
(1) 8" x 10" 30 Pages Custom Photo Album  
(1) 12" x 12" – 50 Pages Photo Book  
High resolution images on CD-ROM or DVD Disc.  
- (1) 24" X 36" Portrait with frame of choice.

### Popular Wedding Combo Package : \$ 3700.00. + tax - where applicable.

- *Photos and Video Coverage of same day wedding. Single Ceremony Event up to 2 hours, one location. Additional Ceremony at \$300/hour. Reception up to 6 hours at same location.*
- *Clients get all digital photos in DVD disc with authorization to print photos.*
- *5 - sets of released wedding video ( Standard Definition Video - HD extra ) in custom DVD box.*
- *Includes Up to 250 - 4"X6" on-location instant-prints with folder ( extra prints at \$ 2.00 each).*
- *Includes 1 - Album of 125 - 4"x6" standard prints OR 8" X 12" PhotoBook of about 110 photos.*  
*OR Add \$200.00 for 12" X 12" PhotoBook.*
- ***(option 1)** + Wedding Album - 8" x 10" (30 ct.) at \$ 200.00 each. All photos are edited and color balanced. Printed on professional paper.*
- ***(option 2)** + Pre-wed photos session at \$ 300.00 per 3 hours session ( minimum 3 hours ). Additional hour at \$ 100.00 per hour.*
- ***(option 3)** + 18" X 24" Portrait with frame at \$ 200.00 each. Frame design may vary depends on availability.*
- ***(option 4)** + Wedding Banner and Decor, including bride and groom names and date with set-up at \$ 150.00. Ask for detail.*

- **NOTE: Options and choices are not exchangeable.**

- Additional Option: \_\_\_\_\_
- Additional Option: \_\_\_\_\_
- Additional Option: \_\_\_\_\_
- Additional Option: \_\_\_\_\_
- Additional Option: \_\_\_\_\_

**Total: \$**

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**Additional Instructions:**

## Video Option Sheet \*

### 1 Camera

- \$ 200 per hour SD video productions                      \$ 200.00 X \_\_\_ : \_\_\_\_\_
- HD- Mpreg2 Video in mini-DV tapes per hour        \$ 200.00 X \_\_\_ : \_\_\_\_\_

**Includes** 3 sets of SD-DVD published in anamorphic widescreen 16:9 ratio.

### 2 Cameras with 2 operators

- \$ 250 per hour SD video productions                      \$ 250.00 X \_\_\_ : \_\_\_\_\_
- HD- Mpreg2 Video in mini-DV tapes per hour        \$ 250.00 X \_\_\_ : \_\_\_\_\_

**Includes** 3 sets of SD-DVD published in Anamorphic widescreen 16:9 ratio.

### 3 Cameras with 2 or 3 operators

- \$ 300 per hour SD video productions                      \$ 300.00 X \_\_\_ : \_\_\_\_\_
- HD- Mpreg2 Video in mini-DV tapes per hour        \$ 300.00 X \_\_\_ : \_\_\_\_\_

**Includes** 3 sets of SD-DVD published in Anamorphic Widescreen 16:9.

- Additional** SD-DVD set (up to 4 disc/set .1hr/disc) \$ 50.00 X \_\_\_ : \_\_\_\_\_

**Total:** \$ \_\_\_\_\_

\_\_\_\_\_

\* *may have more than specified video crew(s) on site in some event.*

\* *travel time included up to 30 miles from zip code 92126.*

**Additional instructions:**

## **Video Packages**

### **Video Package A**

**Our Basic package for wedding is \$ 1500.00. High Definition Blu-Ray Publish Add: \$ 500.00.**

- Up to 2 hours to cover the morning ceremony.
- Up to 4 hours to cover the evening reception.
- 2 camcorders with 1 or 2 operators.
- UHF wireless sound system.
- Music and brief introduction of bride and groom in DVD.
- Clients provide the music and pictures.
- Short recap of the entire wedding. About 3 minutes.
- 3 sets of DVD. Each set may contain 3 DVD and each DVD is published with highest video resolution possible and approximately 1 hour and 10 minutes long.  
Each DVD has chapters menu. Each set comes with custom design labels and cover.
- Some published Blu-Ray disc may come with longer video length on each disc than Standard DVD.

### **Video Package B**

**Our standard package for wedding is \$2,100.00.  
High Definition Blu-Ray Publish Add: \$ 900.00.**

This includes day time attendance and evening reception attendance

- Up to 2 hours to cover the morning ceremony.
- Up to 6 hours to cover the evening reception.
- 2 camcorders with 1 or 2 operators.
- UHF wireless sound system.
- Music and brief introduction of bride and groom in DVD.
- Clients provide the music and pictures.
- Short recap of the entire wedding. About 5 minutes.
- 5 sets of DVD. Each set may contain 3 or 4 DVD and each DVD is published with highest video resolution possible and approximately 1 hour and 10 minutes long. Each DVD has chapters menu. Each set comes with custom design labels and cover.
- Some published Blu-Ray disc may come with longer video length on each disc than Standard DVD.

### **Video Package C**

**Full Package Price is \$2,700.00. Blu-Ray Publish Add: \$ 1200.00.**

This includes day time attendance and evening reception attendance

- Up to 2 hours to cover the morning ceremony.
- Up to 8 hours to cover the evening reception or until done.
- 2 or 3 camcorders with 1 or 2 or 3 operators.
- UHF wireless sound system.
- Music and brief introduction of bride and groom in DVD.
- Photo montage up to 40 pictures provided by clients.
- Family and friends' wishes through microphone.
- Honeymoon pictures montage at the end. 20 pictures (Optional).
- Clients provide pictures and music.
- Long recap of the entire wedding. About 10 minutes.
- 10 sets of DVD. Each set may contain 3 or 4 DVD, each DVD is published with highest video resolution possible and approximately 1 hour and 10 minutes long. Each DVD has chapters menu. Each set comes with custom design labels and cover.
- Some published Blu-Ray disc may come with longer video length on each disc than Standard DVD.

## **Video Package D**

**Our Supreme package for wedding is \$ 4,400.00.**

Full story line from beginning of relationship to the wedding. Special video production arranged in advance to create the most memorable story line. Various locations video taping to meet the clients' theme and story line. Includes High Definition Blu-Ray Version.

**This includes day time attendance and evening reception attendance on the wedding day.**

- Unlimited coverage of the morning ceremony.
- Unlimited coverage of the evening reception or until done.
- 2 or 3 camcorders with 1 or 2 or 3 operators.
- UHF wireless sound system.
- Music and brief introduction of bride and groom in DVD.
- Photo montage up to 40 pictures provided by clients.
- Family and friends' wishes through microphone.
- Honeymoon pictures montage at the end. 20 pictures (Optional).
- Clients provide pictures and music.
- Long recap of the entire wedding. About 10 minutes.
- 15 sets of DVD. Each set may contain 3 or 4 DVD, each DVD is published with highest video resolution possible and approximately 1 hour and 10 minutes long. Each DVD has chapters menu. Each set comes with custom design labels and cover.
- Some published Blu-Ray disc may come with longer video length on each disc than Standard DVD.

- Video Package:** \_\_\_\_\_
- Additional request:** \_\_\_\_\_
- Additional request:** \_\_\_\_\_
- Additional request:** \_\_\_\_\_
- Additional request:** \_\_\_\_\_
- Additional request:** \_\_\_\_\_
- Additional request:** \_\_\_\_\_
- Total Price:** \_\_\_\_\_

**Additional Instructions:**